

# Danby Township

## Ionia County

Danby Township Hall 13122 Charlotte Hwy. Sunfield MI 48890

### Home Based Business Application Special Use Permit

This application must be completed in full and approved by the Township Board before beginning any business, construction, excavation or use regulated by the Danby Township Zoning Ordinance.

#### Proposed Business Type

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#### Property Information

Address \_\_\_\_\_

Parcel Number **34-040-**\_\_\_\_\_

Legal Description (may attach copy)

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#### Applicant Information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

#### Property Owner Information (if different from applicant)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

#### Affidavit

I certify and affirm that I am either the tenant or the property or building owner and that I agree to conform to applicable zoning laws of Danby Township. I also certify and affirm that this application is accurate and complete to the best of my knowledge. I hereby give permission for Township representatives to visit this location. I have read and will abide by the home based business regulations.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

## Home Based Business Application (page 2)

### **Present Zoning District**

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### **Present Use of the Property**

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### **Site Plan**

Include a scaled site plan showing the dwelling and any existing structures or the proposed location of any new construction or additions. Show where off street parking and size will be located. Sketch your home and accessory building floor plan and show square footage of area devoted to the home based business.

### **Employees**

Number of people working at the home based business living at the home \_\_\_\_\_

Number of people working at the home based business not living at the home \_\_\_\_\_ (maximum 6)

### **Hours of Operation**

Describe hours you are open for business \_\_\_\_\_

### **Waste Materials**

Describe type of waste materials and disposal methods \_\_\_\_\_

### **Impacts on Area**

Describe any anticipated levels of noise, odor, glare, dust, fumes and method of lessening impact

### **Traffic Levels**

Describe anticipated customer traffic volumes per day

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# Home Based Business Application (page 3)

## Other Information

Describe any other additional information that is pertinent to your business proposal \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Zoning Administrator Use

Received date \_\_\_\_\_

Application Approved \_\_\_\_\_ Date \_\_\_\_\_

Conditions of Approval \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application Denied \_\_\_\_\_ Date \_\_\_\_\_

Reason for Denial \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Zoning Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_