

The regular meeting was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Hwy. The meeting was opened with the Pledge of Allegiance.

**Roll Call Board Members:** Supervisor Pohl, Trustee McCormack, Trustee Reisbig, Treasurer Kolarik, Clerk Platte

**Approval of Minutes Regular Meeting October 24, 2013:** On page 1 under New Business Appoint New Clerk motion was made by Reisbig and Seconded by Kolarik. Also in the second sentence should read "Trustee Reisbig spoke highly of both candidates and gave his speech in support of Daniel Platte for the Clerk position."

Motion by Pohl                      Seconded by Reisbig                      CARRIED  
    Approve the minutes of October 24, 2013 as corrected.

**Approval of Agenda:** Under New Business add #4 Cemetery Entrance Repair.

Motion by Platte                      Seconded by Reisbig                      CARRIED  
    Approve agenda as amended.

**Communications:**

Motion by Kolarik                      Seconded by Reisbig                      CARRIED  
    Place communications on file.

**Public Comment:** The Director of the Portland Public Library Cory Gimmick presented the 2012/2013 Annual Report and gave updates on the happenings in the library.

**New Business:**

**Welcome New Clerk** - Supervisor Pohl thanked Clerk Kristina Platte for her years of service and he also welcomed new Clerk Daniel Platte to the Township Board.

**MTA Conference Registration** - The deadline for registering for the MTA conference is December 18, 2013 and all expenses were approved at the October Regular Board Meeting

**Pontem Cemetery Software** - Supervisor Pohl spoke with a representative of Pontem Software for the Cemetery and they would like to set-up a webinar for the township board to watch. This webinar will show how their software works and what services it can provide. Mr. Pohl will give the Pontem representatives contact information to Clerk Daniel Platte so he can set-up the time and place of the webinar.

**Cemetery Entrance Repair** - The top part of the pillars to the main entrance of the cemetery broke in several pieces and was laying on the ground. Supervisor Pohl will get a hold of Brian Antcliff who did the previous repairs on this and see what the cost would be to have him repair it again.

MOTION by Kolarik                      Seconded by Reisbig                      CARRIED  
    Authorize repairs to the sign and pillar on the east entrance of the cemetery.

**Commission & Committee Reports:**

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**Fire Authority Update** - At their December meeting two new fire board members will be introduced. The two members that are leaving are Steve Fabiano and Jerry Tiemann.

**Road Issues** - Supervisor Pohl heard that the brine and gravel contracts will be the same amount as they were this past year.

**Planning Commission Update** - The Planning Commission's next meeting is January 8, 2014.

**Officer Reports:**

**Fire Runs** - There were no fire runs for October for a total of 14 for 2013.

**Bills** - Clerk Platte presented the bills with the additions of Postmaster in the amount of \$720.36, AT&T in the amount of \$28.65 and Tri-County Electric in the amount of \$102.78.

Motion by Pohl                      Seconded by Reisbig                      CARRIED

Pay bills as presented by Clerk Platte with the additions of Postmaster in the amount of \$720.36, AT&T in the amount of \$28.65 and Tri-County Electric in the amount of \$102.78.

**Treasurer's Report** - Treasurer Kolarik presented report with an account balance of \$688,566.75.

**Cemetery Business:** Sexton Ron McDaniels gave cemetery burial permits and checks to Clerk Platte and Treasurer Kolarik. He also discussed the repair to the front entrance pillars of the cemetery.

**Assessor's Report:** Cheryl O'Connor the Danby Township Assessor discussed an audit that the township will be having in 2014 that is administered by the State of Michigan.

**Public Comment:** none

**Announcement:** Next regular meeting scheduled for December 19, 2013.

**Adjournment:** Supervisor Pohl adjourned the meeting at 8:56 p.m.

Kristina Platte  
Danby Township Clerk