

The regular meeting was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Hwy. The meeting was opened with the Pledge of Allegiance.

Roll Call Board Members Present: Supervisor Pohl, Trustee McCormack, Trustee Reisbig, Treasurer Kolarik, Clerk Platte

Approval of Minutes Regular Meeting April 25, 2013: On page 236 under Nuisance Complaints after the word violation change the word "on" to "of".

MOTION by Reisbig Seconded by Kolarik CARRIED
 Approve the minutes of the April 25, 2013 regular meeting as corrected.

Approval of Agenda: Under New Business move #6 Lazy Dayz Retreat to #1 and move all agenda items down.

MOTION by Reisbig Seconded by Kolarik CARRIED
 Approve agenda as amended.

Communications:

MOTION by Kolarik Seconded by Reisbig CARRIED
 Place the communications on file.

Public comment: none

Unfinished Business:

Fire Authority Update: Nothing new has happened on this agenda item. The Portland Are Fire Authority is just about to the end of their fiscal year.

Township Binder, Handbook: Treasurer Kolarik has the binders done but the ordinances and agreements need to be added.

New Business:

Advertise for Planning Commission Vacancy:

MOTION by Kolarik Seconded by Reisbig CARRIED

 Place ad on the website and in the Portland Review and Observer (June 8th and 15th editions) for 2 weeks asking any township resident that may be interested in joining the Planning Commission to submit a letter of interest to Richard Pohl before July 24th.

Lazy Dayz Retreat: Linda Sivyer has been running Lazy Days Retreat without a permit. She was notified by Zoning Administrator Jeanne Vandersloot that a permit to run such a business was required in Danby Township (Linda was in attendance at this meeting). Supervisor Pohl stated that this is an informal meeting and a determination cannot be made until this goes through the appropriate channels. Ms. Sivyer explained to the Danby Township Board that her retreat was for people to come to for scrapbooking and that she teaches scrapbooking (card making) classes in one of the out buildings where this retreat is located on McCrumb Road. Joe Russman (Danby Township Planning Commission Chair) and Jeanne Vandersloot (Danby Township Zoning Administrator) discussed different permits that Ms. Sivyer could apply for and took her into the other area of the township hall to discuss the best plan of action and permit that would fit her needs. There was no action taken by The Danby Township Board on this item.

FEMA Joining the National Flood Insurance Program: Trustee Reisbig is gathering all the information on this program (Les Thomas will work whomever to help fill out the paperwork). This program would allow for Danby Township residents to purchase flood insurance at a lower cost.

MOTION by Kolarik Seconded by Pohl CARRIED

Allow Trustee Reisbig to contact Les Thomas about joining the FEMA National Flood Program.

Township Playground Equipment: The Danby Township Board was in agreement if a playground was to be built at the Danby Township Hall the equipment would be purchased new and not bought used or traded for cemetery lots. Supervisor Pohl will contact MTA and insurance companies about liability, guidelines and grants.

Deer Crossing Signs: Treasurer Kolarik thought about the deer crossing signs for Charlotte Highway that were discussed at prior board meetings and thought the idea for the signs may have been dismissed too quickly.

MOTION by Kolarik Seconded by McCormack CARRIED

Authorize the purchase and installation of 2 deer crossing signs at Charlotte Highway near the town of Portland and past the Danby Township Hall. The signs would state "Deer Crossing next 6 miles".

Recycling Letters to go With Summer Tax Bills: Trustee McCormack presented the Danby Township Board with a letter to put in with the summer tax bills asking residents how many use the recycling service that Danby Township participates in with the City of Portland. This information will also be put on the Danby Township website.

Commission and Committee Updates:

Road Issues: A lot of the roads are not in too bad of shape.

Officer's Reports:

Fire Runs: Clerk Platte reported 0 fire runs for March and 2 fire runs in April for a total of 6 for 2013.

Bills: Clerk Platte presented the bills with the additions of Sunfield/Sebewa/Danby Fire in the amount of \$1026.21 and Roxand Fire in the amount of \$2006.48

MOTION by Platte Seconded by Pohl CARRIED

Pay bills as presented by Clerk Platte with the additions of Sunfield/Sebewa/Danby Fire in the amount of \$1026.21 and Roxand Fire in the amount of \$2006.48.

Treasurer's Report: Treasurer Kolarik gave treasurer's report with an account balance of \$790,450.57.

Cemetery Business: Clerk Platte is looking at gathering information for cemetery software. The Memorial weekend tribute to veterans was also discussed on whether or not in the future this tribute will continue.

Public Comment: none

Announcements: The next meeting is June 27, 2013.

Adjournment: Supervisor Pohl adjourned the meeting at 9:51 p.m.

Kristina K. Platte
Danby Township Clerk

