

The regular meeting was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Hwy. The meeting was opened with the Pledge of Allegiance.

**Roll Call Board Members Present:** Supervisor Pohl, Trustee Reisbig, Trustee McCormack and Treasurer Kolarik. ABSENT: Clerk Platte

**Approval of Minutes:**

MOTION by Reisbig                      Seconded by McCormack                      CARRIED  
Approve the minutes of the December 20, 2012 regular meeting as printed.

**Approval of Agenda:**

MOTION by Reisbig                      Seconded by McCormack                      CARRIED  
Approve agenda as presented

**Communications:**

MOTION by Reisbig                      Seconded by McCormack                      CARRIED  
Place the communications on file.

**Public comment:**

Gary Austin asked about his request for "deer crossing" signs on Charlotte Hwy. near his home. Although township won't pay for signs, Supervisor Pohl will check cost for him.

Assessor Steven Smith requested check for \$736 for postage for February change notices.

**Unfinished Business:**

**Policy & Procedure Manual:**

MOTION BY Pohl                      Seconded by Reisbig                      CARRIED  
Adopt Policy and Procedure Manual through Ethical Standards as discussed previously

**Preventative Maintenance Application on Charlotte Hwy Bridge:** M-Dot denied due to lack of funds.

**Proposed Township Information Binder:** Kolarik will purchase binders and dividers .

**Salary Resolution:**

MOTION by Kolarik                      Seconded by Pohl                      CARRIED  
Make no change in salaries.

**New Business:**

**Ambulance Agreement**

MOTION by Kolarik                      Seconded by Reisbig                      CARRIED  
Give Clerk and Supervisor permission to sign ambulance agreement with the City of Portland choosing option B.

**Annual Meeting Resolution:**

MOTION BY Reisbig                      Seconded by McCormack                      CARRIED  
Adopt a resolution to hold an annual meeting following the regular township board meeting on March 28, 2013.

ROLL CALL: McCormack    yes, Pohl    yes, Reisbig    yes, Kolarik    yes

**Property Tax Appeals by mail or Fax:**

MOTION by Kolarik                      Seconded by Reisbig                      CARRIED  
Accept property tax appeals by mail or fax.

**Poverty Standards for 2013:**

MOTION by Kolarik                      Seconded by Reisbig                      CARRIED  
Adopt the poverty standards for 2013 as presented by Assessor Smith

**Clerk's Quarterly Report:**

Postponed due to clerk's absence

**Danby Township & National Flood Insurance Program:**

Danby township needs to have an ordinance and join FEMA so that residents living in flood plains as defined by FEMA can purchase flood insurance from FEMA. The planning commission will develop an ordinance with the planner.

**Cuter Road Concerns (Rumsey Subdivision):**

Residents in the subdivision have concerns about the condition of the road. We will work with ICRC to improve conditions.

**Assessor's Contract and new proposal:**

Discussion of assessing in the township.

**Commission and Committee Updates:**

**Road Issues:** Most roads in poor condition. There will be a third company doing brine this year.

**Planning commission Update:** Next meeting April 17,2013

**Officer's Reports:**

**Fire Runs:** There were no fire runs this month, a total of twelve for the year 2012.

**Bills:**

MOTION by Reisbig                      Seconded by McCormack                      CARRIED

Pay bills as presented with addition of \$736 to Postmaster for February change notices and \$36,154.80 for ambulance contract

**Treasurer's Report:** Treasurer Kolarik gave treasurer's report with an account balance of \$663,861.18.

**Cemetery Business: NONE**

**Public Comment: NONE**

**Announcements:** the next meeting is February 21, 2013

**Adjournment:** Supervisor Pohl adjourned the meeting at 8:43 p.m.

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Minutes recorded by Elizabeth Kolarik for  
Kristina K. Platte  
Danby Township Clerk

