

Danby Township Regular Meeting Minutes
December 18, 2014

The regular meeting was called to order at 7:02 p.m. at the Danby Township Hall, 13122 Charlotte Hwy. The meeting was opened with the Pledge of Allegiance.

Roll Call Board Members: Supervisor Pohl, Trustee Reisbig, Trustee McCormack, Treasurer Kolarik, Clerk Platte

Approval of Minutes Regular Meeting November 20, 2014:

Motion by Kolarik Seconded by Reisbig CARRIED
Move to approve the minutes of November 20, 2014 as presented.

Approval of Agenda:

The following item was corrected, January 29, 2015 next board meeting date should state January 22, 2015.

Motion by Kolarik Seconded by Reisbig CARRIED
Move to approve agenda as amended.

Communications:

Motion by Reisbig Seconded by Kolarik CARRIED
Move to place communications on file.

Public Comment:

Deputy Chelsea Schneider presented the Danby Township Incident Report.

Gary Hotchkin, a resident of Danby Township for more than 7 years, introduced himself to the township board and indicated that he is interested in representing Danby Township on the Sunfield/Sebewa/Danby Fire Board.

Trustee McCormack stated that the new board member should be an independent thinker who represents the interests of Danby Township and will provide monthly updates which is to include the number of fire runs.

Unfinished Business:

McKenzie Mining (notice)

Zoning Administrator Jeanne Vandersloot reported a 100% completion on the progress McKenzie Mining has made in remedying the violation (mining to close to property line) identified during the September 17th, 2014 operation inspection. The violation areas have been verified and a notice sent out to McKenzie Mining indicating they are now compliant.

Cemetery Software

Motion by Kolarik Seconded by Reisbig CARRIED
Move to sign Cemetery Management Software purchase agreement with Pontem Software for the amount of \$3,930.00.

Federal Emergency Management Agency (FEMA)

Township has been found to be compliant.

Sunfield/Sebewa/Danby Fire Board member

Motion by Pohl Seconded by Kolarik CARRIED

Motion to appoint Gary Hotchkin to the Sunfield/Sebewa/Danby Fire Board.

New Business:

Sunfield/Sebewa/Danby (SSD) Fire Board Budget Hearing

The SSD Fire Board Budget Hearing will be held on 1-5-2015 @ 7:00pm.

Michigan Township Association Board of Review (BOR) Training 2-6-2015

Per Supervisor Pohl's conversation with the township assessor Cheryl O'Connor there is no need for the BOR to attend additional training on 2-6-2015. No action needed.

Superior Asphalt Mining Impact Study

At this time the township planning commission has not officially requested to the township board that an impact study be done, however, the township has reached out to several companies specializing in preparing this type of study.

Supervisor Pohl received a letter from Jeff Fischer (DEQ) regarding Superior Asphalt's Site Plan, the letter stated that the DEQ has not ruled yet, ruling should occur sometime in January 2015.

Employee Handbook (annual reviews, employee absences, benefits, temporary help)

Board discussed the need to develop an employee handbook.

Commissions & Committee Reports:

- 1) **Road Issues:** Supervisor Pohl stated some of the roads are getting bad.
- 2) **Planning Commission:** Next meeting January 28th, 2015.

Officer Reports:

Fire Runs - There was 3 fire runs for November for a total of 17 for 2014.

Bills - Clerk Platte presented the bills with the addition of Lonnie Finch in the amount of \$90.00.

Motion by Pohl Seconded by Reisbig CARRIED

Motion to approve bills as presented by Clerk Platte with the addition of Lonnie Finch in the amount of \$90.00.

Treasurer's Report: No opportunity to present report.

Cemetery Business:

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Cemetery Sexton Ron McDaniel and Toni Kolarik proposed replacing the current leaf and lawn catcher with a new one that would include a chipper/shredder combination. The proposal would be reviewed during the 2015/2016 budget meeting.

Public Comment:

Shannon Pike a Danby Township resident expressed support of an impact study being done on the Superior Asphalt proposed mining site by an independent unbiased company.

Jefferey Kresnak of Superior Asphalt, Inc asked if an impact study request by township planning commission was already made, whereas Treasurer Kolarik replied that an impact study has not been officially requested by the planning commission.

Announcement:

Next regular scheduled meeting for January 22, 2015.

Adjournment:

Motion by Reisbig	Seconded by McCormack	CARRIED
Motion to adjourn meeting.		

Supervisor Pohl adjourned the meeting at 8:25 p.m.

Daniel R. Platte
Danby Township Clerk