

Danby Township Regular Meeting
December 19, 2013

The regular meeting was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Hwy.
The meeting was opened with the Pledge of Allegiance.

Roll Call Board Members: Supervisor Pohl, Trustee McCormack, Trustee Reisbig, Treasurer Kolarik,
Clerk Platte

Approval of Minutes Regular Meeting November 20, 2013:

Motion by Reisbig Seconded by Pohl CARRIED
 Approve the minutes of November 20, 2013 as presented.

Approval of Agenda:

Motion by Kolarik Seconded by McCormack CARRIED
 Approve agenda as presented.

Communications:

Motion by Kolarik Seconded by Reisbig CARRIED
 Place communications on file.

Public Comment: none

Unfinished Business:

Proposal to Repair East Cemetery Entrance - Supervisor Pohl received and estimate from Brian Antcliff in the amount of \$4,000.00 to repair the east entrance of the cemetery. His estimate included the following: repairing cap, 7 runs of brick, setting 2-4" round poles with flat steel to bolt to old sign and repairing the old sign and welding it back together.

MOTION by Kolarik Seconded by Reisbig CARRIED
 Approve the estimate from Brian Antcliff in the amount of \$4,000.00.

New Business:

Set Budget Workshop Date for January or February 2014 - The Danby Township Board discussed and agreed to have the 2014 Budget Workshop on February 19, 2014 @ 7:00 p.m.

Liquor License Agreement -

MOTION by Pohl Seconded by Kolarik CARRIED
 Authorize Treasurer Kolarik to sign the Certificate of Compliance from Department of Licensing and Regulatory Affairs.

Metro Act Permit Approval - Clerk Platte received a Metro Act Right of Way Permit Extension from AT&T which extends the current Metro Act permit.

MOTION by Reisbig Seconded by Pohl CARRIED
 Approve the extension of the Metro Act Permit from AT&T and authorize Clerk Platte to sign.

Clerk's Final Compensation - The former Clerk Kristina Platte will be training the new Clerk Daniel Platte.

MOTION by Kolarik Seconded by Reisbig CARRIED

Authorize one month's salary to Kristina Platte for training the new Clerk Daniel Platte.

Snow Plowing - Shane Merryfield has been doing the snow plowing for the last two years and his hourly rate is \$65.00.

MOTION by Reisbig Seconded by Kolarik CARRIED

Approve Shane Merryfield to do the snowplowing at the Danby Township Hall and Cemetery at his current rate of \$65.00 per hour.

Change January 2014 Meeting Date -

MOTION by Reisbig Seconded by Kolarik CARRIED

Change the January 2014 meeting date from January 23, 2014 to January 30, 2014 due to the MTA conference being held the week of the 23rd.

FEMA National Flood Insurance Approval - Danby Township received approval for the FEMA National Flood Insurance. Clerk Platte needs to publish the approval an area newspaper.

MOTION by Kolarik Seconded by Reisbig CARRIED

Approve the expense to publish the FEMA approval in an area newspaper.

Assessor's Contract to Assess Danby Township - The current Township Assessor Cheryl O'Connor presented the Danby Township Board with an estimate of \$87,725 to reassess all parcels in Danby Township over a two year period at a rate of \$55/Parcel.

PAFA 2014 & 2015 Recommended Budget - Mark Ackerson the Danby Township representative for PAFA presented the Danby Township Board with an estimated budget of the Portland Area Fire Authority for 2014 and 2015.

Commission & Committee Reports:

Road Issues - Supervisor Pohl stated that all the brush cutting has been completed.

Planning Commission Update - The Planning Commission's next meeting is January 8, 2014 at which time they will be finalizing the 5-year plan.

Officer Reports:

Fire Runs - There were 3 fire runs for November for a total of 17 for 2013.

Bills - Clerk Platte presented the bills with the additions of Tom's Food Center in the amount of \$4.29, Family, Farm and Home in the amount of \$8.99, Progressive in the amount of \$905.25, Progressive in the amount of \$210.39, S&M Tire Fill in the amount of \$8513.13.

Motion by Pohl Seconded by Kolarik CARRIED

Pay bills as presented by Clerk Platte with the additions of Tom's Food Center in the amount of \$4.29, Family, Farm and Home in the amount of \$8.99, Progressive in the amount of \$905.25, Progressive in the amount of \$210.39, S&M Tire Fill in the amount of \$8513.13.

Treasurer's Report - Treasurer Kolarik presented report with an account balance of \$692,656.96.

Cemetery Business: Sexton Ron McDaniels gave cemetery burial permits and checks to Clerk Platte and Treasurer Kolarik. Clerk Platte will be mailing letters to the area funeral homes and monument companies introducing himself and giving them his contact information.

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Assessor's Report: Cheryl O'Connor the Danby Township Assessor discussed an audit that the township will be having in 2014 that is administered by the State of Michigan.

Public Comment: none

Announcement: Next regular meeting scheduled for January 30, 2013.

Adjournment: Supervisor Pohl adjourned the meeting at 9:10 p.m.

Daniel R. Platte
Danby Township Clerk