

# **DANBY TOWNSHIP PLANNING COMMISSION**

## **REGULAR MEETING**

**August 21, 2013**

Prior notice of the meeting having been posted, the meeting of the Danby Township Planning Commission was called to order at 7:05 p.m. at the Danby Township Hall, 13122 Charlotte Highway. The meeting opened with the Pledge of Allegiance.

**Roll Call – Members Present:** Russman, McCormack, Brown, Austin and Lay. Bahr arrived at 7:45 p.m. Members Absent: Sprunger.

### **Approval of Minutes:**

*Approve Minutes from the April 17, 2013 regular meeting and the July 24, 2013 special meeting and public hearing as presented.*

Motion by McCormack.                      Seconded by Russman                      MOTION CARRIED.

### **Approval of Agenda:**

*Approve Agenda as presented.*

Motion by McCormack.                      Seconded by Bahr                      MOTION CARRIED.

**Public Comment:** None.

**Master Plan Update:** Dave Jirousek, senior planner from LSL Planning, Inc. introduced himself. Mr. Jirousek will be assisting with the review and update of the Master Plan. Mr. Jirousek gave a brief statement regarding his background.

Mr. Jirousek then made a presentation outlining the updates made to the Master Plan as it relates to the demographic changes made as a result of the 2010 census.

Mr. Russman stated that he would like to review all maps for updating but would prefer to do this when all members are present.

All members were requested to carefully review the Updated Master Plan presented by LSL and be ready to discuss in detail issues that should be addressed by the Planning Commission in the future.

Ms. McCormack was asked to inquire whether the Township Board had any issues they felt should be addressed during this update.

Mr. Jirousek will provide worksheets to assist in the update process for the next meeting.

Mr. Russman asked Ms. Vandersloot to send letters to the surrounding townships, cities and/or villages advising that we are starting the process to update our master plan.

**Business from Members:** None.

**Other Business:** It was discussed and agreed that in light of Mr. Sprunger leaving, it would be beneficial for his replacement to be appointed now rather than later so he/she can be involved in the update process from the beginning. The members had been informed that Dorothy Pohl had been appointed to complete Mr. Sprunger's term on the Planning Commission. However, his term ends February 2014. Ms. McCormack was asked to inquire whether Ms. Pohl would be willing to stay on beyond Mr. Sprunger's term. If she is not, then a replacement that would serve beyond February 2014 needs to be sought.

**Public Comment:** None.

**Announcements:** The next meeting will be held on September 18 at 7:15 p.m.

**Adjournment:** Adjourned at 8:15 p.m.

Dated: August 25, 2013

*Pamela McCormack*

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Pamela McCormack  
Planning Commission Secretary