

Danby Township Regular Meeting Minutes
January 22, 2015

The regular meeting was called to order at 7:02 p.m. at the Danby Township Hall, 13122 Charlotte Hwy.
The meeting was opened with the Pledge of Allegiance.

Roll Call Board Members: Supervisor Pohl, Trustee Reisbig, Trustee McCormack, Treasurer Kolarik,
Clerk Platte

Approval of Minutes Regular Meeting December 18, 2014:

Replace "None" under Treasurer's Report to "No opportunity to present report"

Motion by Reisbig Seconded by Pohl CARRIED

Approve the minutes of December 18, 2014 as corrected.

Approval of Agenda:

Agenda amended to add Employee Handbook under Unfinished Business, and add Cemetery Software Laptop under New Business.

Motion by Reisbig Seconded by Pohl CARRIED

Approve agenda as amended.

Communications:

Motion by Kolarik Seconded by Pohl CARRIED

Place communications on file.

Public Comment: none

Unfinished Business:

Portland Area Fire Authority (PAFA) 2015-2016 Recommended Budget-

Board discussed both A & B budget proposals, item tabled until February regular meeting.

Employee Handbook

Board discussed creating employee handbook to include such items as terms of employment, absentee workers and backup employees. Trustee McCormack and Treasurer Kolarik to begin looking into other items that should be included in the handbook.

New Business:

Sunfield, Sebewa and Danby Fire District Annual Millage Review

MOTION by Pohl Seconded by Reisbig CARRIED

Motion to reduce total millage from 2.0 mills to 1.5 mills.

Annual Meeting Resolution -

MOTION by Kolarik Seconded by Reisbig CARRIED

Move to adopt resolution to have annual meeting March 26, 2015.

Roll-Call Vote:

Yeas: Reisbig, McCormack, Pohl, Kolarik, Platte

Nays: None

Motion CARRIED to Adopt resolution to have annual meeting March 26, 2015 ADOPTED

Zoning Administrator Contract - Jeanne Vandersloot (Zoning Administrator) current contract expires in 2017. No action taken.

Assessor Contract 2015-2016 - Cheryl O'Connor (Township Assessor) current contract expires in 2015, board discussed suggested changes in the 2015-2016 contract. No action taken.

Property Tax Appeal by Mail

MOTION by Kolarik Seconded by Reisbig CARRIED
Move to accept Property Tax Appeal by mail.

Poverty Standards

MOTION by Reisbig Seconded by Pohl CARRIED
Move to adopt resolution of Federal Poverty Guidelines for 2015 Assessments.

Roll-Call Vote:

Yeas: Reisbig, McCormack, Pohl, Kolarik, Platte

Nays: None

Motion CARRIED to Adopt resolution of Federal Poverty Guidelines for 2015 Assessments ADOPTED

Fee Schedule Update - No Action taken

Township Officials Wage Study/Committee - Supervisor Pohl to gather information and provide findings to the Board.

2015 Budget Workshop - Budget workshop meeting scheduled for February 12, 2015 @ 6pm at the Danby Township Hall.

New Laptop - Based on the minimum system requirements for the new cemetery software a new laptop will need to be purchased, Clerk Platte to look into prices for a new laptop that meet or exceed minimum system requirements.

Commission & Committee Reports:

Road Issues - Supervisor Pohl stated that tree/brush trimming on Grand River Trail has been completed.

Planning Commission Update - Planning Commission will need to request funds to authorize either an independent study or a peer review of Superior Asphalt Site Plan findings and or impact report(s).

Officer Reports:

Fire Runs - There was 1 fire run for December for a total of 18 for 2014.

Bills - Clerk Platte presented the bills with the additions of Ionia County Treasurer in the amount of \$364.24, Pontem Software (Cemetery Management) in the amount of \$3930.00.

Motion by Pohl Seconded by Kolarik CARRIED

Pay bills as presented by Clerk Platte with the additions of Ionia County Treasurer in the amount of \$364.24, Pontem Software (Cemetery Management) in the amount of \$3930.00.

Treasurer's Report - Treasurer Kolarik presented report with an account balance of \$657,469.79.

Cemetery Business:

Cemetery Sexton Ron McDaniels presented the board with a quote from Bader & Sons in regards to trading in the township's zero turn lawn mower. The current zero turn mower has 308 hours.

Public Comment: None

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Announcement: Next regular meeting scheduled for February 26, 2015.

Adjournment:

Motion by Kolarik Seconded by McCormack CARRIED
Move to adjourn meeting at 8:05 p.m.

Daniel R. Platte
Danby Township Clerk